

CITY OF LOCKPORT
CORPORATION PROCEEDINGS

Lockport Municipal Building

Regular Meeting
Official Record

September 20, 2017
6:30 P.M.

Mayor Anne E. McCaffrey called the meeting to order.

ROLL CALL

The following Common Council members answered the roll call:

Aldermen Abbott, Devine, Oates, O'Shaughnessy, Mullane, and Wohleben.

INVOCATION

MAYOR'S UPDATE

RECESS

Recess for public input.

092017.1

APPROVAL OF MINUTES

On motion of Alderman Wohleben, seconded by Alderman _____, the minutes of the Regular Meeting of September 6, 2017 are hereby approved as printed in the Journal of Proceedings. Ayes _____. Carried.

PUBLIC HEARING

The Mayor announced a public hearing on a proposal to submit a Community Development Block Grant application to the New York State Office of the Community Renewal for funding to implement the First-Time Home Buyer and Housing Rehab Grant programs.

The Mayor asked the City Clerk if any petitions or communications relative to said grant application have been received.

Recess for public input.

The Mayor closed the public hearing.

UPDATED MINUTES – INCLUDES ADDENDUM ITEMS

FROM THE CITY CLERK

The Clerk submitted payrolls, bills for services and expenses, and reported that the Department Heads submitted reports of labor performed in their departments. Referred to the Finance Committee.

Communications (which have been referred to the appropriate City officials)

9/8/17 Jason Madden, Assistant Principal, Lockport High School, 250 Lincoln Avenue, Lockport, NY – request permission to conduct a Homecoming Parade on October 14, 2017. Referred to the Committee of the Whole

9/14/17 Kristin Hromowyk, Education Coordinator, Emmanuel United Methodist Church – request permission to conduct a “Trunk or Treat” party on October 28, 2017. Referred to the Committee of the Whole

Notice of Defect:

9/12/17 215 Akron Street - tree
Referred to the Director of Streets and Parks.

Summons in a Civil Action

9/19/17 Lena D. Villella vs. City of Lockport
Referred to the Corporation Counsel

MOTIONS & RESOLUTIONS

092017.2

By Alderman Wohleben:

Resolved, that the Mayor and City Clerk be authorized to issue orders in favor of the claimants for payrolls, bills, and services to be paid on September 22, 2017 as follows:

General Fund	Account #001	\$ 193,025.70
Water Fund	Account #002	\$ 202,842.01
Sewer Fund	Account #003	\$ 32,382.05
Capital Projects	Account #004	\$ 528,939.33
Refuse Fund	Account #012	\$ 94,426.32
Self Insurance	Account #015	\$ 146,613.19
Worker’s Comp	Account #020	\$ 5,900.00
Payroll	Pay Date 9/14/17	\$ 483,339.06

Seconded by Alderman _____ and adopted. Ayes _____.

092017.3

By Alderman Wohleben:

Resolved, that pursuant to their request, Lockport High School is hereby granted permission to conduct a Homecoming Parade in the City of Lockport on Saturday, October 14, 2017, starting at 1 p.m., subject to approval of the parade route by the Police Chief and issuance of a parade permit by the City Clerk.

Seconded by Alderman _____ and adopted. Ayes _____.

092017.4

By Alderman Wohleben:

Resolved, that the Corporation Counsel is hereby authorized and directed to prepare request for proposals for a Comprehensive Plan, and be it further

Resolved, that upon receipt of said specifications, the City Clerk is authorized and directed to advertise for bid proposals for same.

Seconded by Alderman _____ and adopted. Ayes _____.

092017.5

By Alderman Abbott:

WHEREAS, Title 315.4 of the New York Compilation of Codes, Rules and Regulations, entitled Regulation on Reporting for Elected or Appointed Officials requires the reporting of time for certain elected or appointed officials participating in the New York State Retirement System, and

WHEREAS, Title 315.4 required the Common Council establish by resolution a standard work day for each Elected or Appointed official serving the City of Lockport, and

WHEREAS, newly elected or appointed offices must prepare and file a time record for the first 180 days of taking office which is good for a period of eight years, and

WHEREAS, Resolution 021710.9 adopted by the Common Council on February 18, 2010, established that Title 315.4 of the NYSRR applied to the following City Officials:

ELECTED OFFICIALS

- City of Lockport Mayor
- City of Lockport Common Council Members
- City of Lockport Treasurer

APPOINTED OFFICIALS

- City of Lockport Corporation Counsel
- City of Lockport Deputy Corporation Counsel Members
- City of Lockport City Clerk
- City of Lockport Department Heads

ALL DESIGNATED PARTTIME

- School Crossing Guards
- Dog Control Officer
- Community Services Aide, and

WHEREAS, based upon time records kept by the above City officials Resolution 080410.8 was adopted on August 5, 2010, establishing standard work days for the above elected and appointed officials, and

WHEREAS, one Alderperson, the City Treasurer and the Second Deputy Attorney need to report their respective time for the first 180 days of taking office (or a comparable 180 time period if not completed within the first 180 days of taking office) and the City Clerk, Corporation Counsel and First Deputy Corporation Counsel need to file annual re-certifications that their standard work days have not changed since their last time record, now, therefore, be it

RESOLVED, that in compliance with the mandates of title 315.4, promulgated by the New York State Comptroller, one Alderperson, the City Treasurer and the Second Deputy Attorney shall report to the City Clerk their respective time for a period of 180 days and the City Clerk, Corporation Counsel and First Deputy Corporation Counsel shall file with the City Clerk annual re-certifications that their standard work days have not changed since the filing of their last time record.

Seconded by Alderman _____ and adopted. Ayes _____.

092017.6

By Alderman Wohleben:

WHEREAS, the City of Lockport has been invited by the NYS Homes and Community Renewal Office of Community Renewal to submit application for a Single Purpose Plan under the New York State administered Community Development Block Grant (CDBG) Program; and

WHEREAS, the City of Lockport is desirous of applying for a home rehabilitation and homeownership assistance programs to assist low and moderate income first-time homebuyers; and

WHEREAS, a public hearing was conducted to obtain citizen input regarding the utilization of CDBG funds; and

WHEREAS, programs have been prepared that meet those community needs that have been identified, now therefore be it

RESOLVED, that the Mayor be, and she is hereby authorized to execute and submit applications to the Office of Community Renewal for the CDBG Programs.

Seconded by Alderman _____ and adopted. Ayes _____.

092017.7

By Alderman Oates:

Resolved, that pursuant to their request, permission is hereby granted to Emmanuel United Methodist Church to barricade Wakeman Alley on Saturday, October 28, 2017, for a "Trunk or Treat" party, and be it further

Resolved, that the Director of Streets and Parks be and the same is hereby authorized and directed to arrange for delivery of barricades and traffic cones to said area prior to said event.

Seconded by Alderman _____ and adopted. Ayes _____.

092017.7A

By Alderman _____:

WHEREAS, the Building Inspection Department is in need of appropriate vehicles in the performance of their duties; and

WHEREAS, given the use and mileage incurred on an annual basis it is more advantageous to lease vehicles; and

WHEREAS, the City has received proposals for leasing three sport utility vehicles for the next three years with Bob Johnson Chevrolet proposing a 39 month lease for \$228.74 per month for each of the three vehicles; and

WHEREAS, funds are available within the Building Inspection Department for this lease; NOW THEREFORE, BE IT

RESOLVED, that the Mayor is hereby authorized to enter a lease for three Chevy Trax with Bob Johnson Chevrolet for 39 months at \$228.74 and execute any and all documents necessary to effectuate said lease; and be it further

RESOLVED, that the 2017 Budget is hereby amended as follows:

Increase:

Expense	001.3620.4127	Equipment Lease/Rental	\$2,870
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Decrease:

Expense	001.3620.4326	Service Maintenance Agreements	\$2,870
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Seconded by Alderman _____ and adopted. Ayes _____.

092017.7B

By Alderman _____:

Resolved, that the Mayor, subject to Corporation Counsel approval, is hereby authorized and directed to enter into a Shared Service Agreement with the New York State Department of Transportation for Emergency Assistance for a term of 4 years.

Seconded by Alderman _____ and adopted. Ayes _____.

092017.7C

By Alderman _____:

Resolved, that pursuant to their request, the Palace Theater is hereby granted permission to use city bleachers for an upcoming show, "Spelling Bee" Said permission is subject to the Palace filing a certificate of insurance with the City Clerk naming the City of Lockport as additional insured, and be it further

Resolved, that the Director of Streets and Parks is hereby authorized and directed to arrange for delivery of the bleachers from October 5, 2017 until October 17, 2017.

Seconded by Alderman _____ and adopted. Ayes _____.

092017.7D

By Alderman _____:

WHEREAS, the City of Lockport City Council authorized Computel Consultants to conduct a utility tax audit on telecommunication companies required to pay a utility tax of 1% of gross income to the City of Lockport pursuant to Resolution #031914.5B; and

WHEREAS, the City is in receipt of a settlement payment from Time Warner Cable in the amount of \$52,465.80 for the period of the audit ending August 1, 2017 40% of which is due Computel for their services; and

WHEREAS, the 2017 Budget needs to be amended to account for this activity, now therefore be it

RESOLVED, that the 2017 Budget is hereby amended as follows:

Increase:

Revenue 001-0001-1130 1% Utility Tax \$20,987

Expense 001-3125-4428 Consultants \$20,987

Seconded by Alderman _____ and adopted. Ayes _____.

092017.8

ADJOURNMENT

At _____ P.M. Alderman Wohleben moved the Common Council be adjourned until 6:30 P.M., Wednesday, October 4, 2017.

Seconded by Alderman _____ and adopted. Ayes _____.

RICHELLE J. PASCERI
City Clerk

UPDATED MINUTES – INCLUDES ADDENDUM ITEMS