

GREATER LOCKPORT DEVELOPMENT CORPORATION

Minutes of Board of Directors Meeting

January 26, 2017

A regular meeting of the Greater Lockport Development Corporation's Board of Directors was called to order at 7:45 a.m. at One Locks Plaza, Lockport, New York. The following Directors were present and constituted a quorum:

Joan Aul	Scott Cain
Jackie Davis	Franklin Knowles
Allan Jack	Patrick Schrader
Allan VanDeMark	David Van Schoonhoven
Dave Wohleben	

Excused: Deanna Alterio-Brennen
Gary Bennett
Anne McCaffrey

Staff: Ms. Peck
Mr. Brian Smith

Others: Mr. Charles Bell
Mr. Kevin McDonough
Mr. John Ottaviano
Mr. Tom Prohaska

Chairwoman Aul called the meeting to order.

The reading of the Board of Directors minutes of the December 1, 2016 meeting was waived. Moved by Mr. Wohleben, seconded by Mr. Schrader, that the minutes be approved. Ayes 9. Noes 0. Carried.

Brian Smith updated the board on the Treasurer's Report stating that the report is an accurate representation of the GLDC's current financial position as of the end of 2016. Mr. Smith stated the cash position we have is the best we have been situated for quite some time and was a result of the sale of 57 Canal as well as being reimbursed for microenterprise and some NYMS expenses.

Moved by Mr. Wohleben, seconded by Mr. VanDeMark to approve the Treasurer's Report for filing with our accountant. Ayes 9. Noes 0. Carried.

Ms. Aul introduced David Kinyon, chairman of the Locks Heritage District Corporation. Mr. Kinyon stated that the Erie Canal was having a very good year as it had just been designated a national landmark and was celebrating the 200th year since its construction began. Mr. Kinyon went through a list of items the LHDC had accomplished in 2016, highlighting the over 125 volunteers who donate their time and efforts to performing the Flight of Five demonstrations. Mr. Kinyon also stated that the LHDC had voted to recommend Kevin McDonough, Jeff Degnan, Jackie Connelly, and Deb Duerr to new terms as board members for the LHDC.

Moved by Ms. Davis, seconded by Mr. Cain to approve the slate of Locks Heritage District Corporation board members as presented. Ayes 9. Noes 0. Carried.

Ms. Aul stated that the finance committee had been working with staff to develop a budget to present to the board. Mr. Smith described each line of the budget to the board. Mr. Smith stated that, in addition to the usual income and expense items, this budget includes taking on a major project at both Harrison Place and the T Club. Mr. Smith stated grant funding had been secured for Harrison Place and that we are awaiting notification of funds for the T Club. In addition, the budget included funds for a familiarization tour and a line for special projects. Ms. Peck stated that the GLDC had worked with Niagara County to implement a “fam tour” in the past and that it was very successful. Mr. Smith said the special projects line was to ensure there was a place in the budget to put projects that may come up throughout the year.

Mr. Smith also presented a cash flow document that showed that included the potential of lending funds to the LHDC as the organization is short on cash. Mr. Smith stated the organization could do a lot with a relatively small amount of funds.

Moved by Mr. VanDeMark, seconded by Mr. Cain to approve the 2017 budget as proposed. Ayes 9. Noes 0. Carried

Mr. Smith stated that the Small Business Development Center was hosting free courses through a microenterprise entrepreneur series and that board members should spread the word and direct business owners to him if anyone is interested.

Kevin McDonough announced that after 27 years working for the City of Lockport’s community development department, he would be retiring. Mr. McDonough assured the board he would remain involved through the Locks Heritage District Corporation and Lockport Main Street, as well as other organizations.

Moved by Mr. Knowles, seconded by Ms. Davis to adjourn the meeting at 9:00 a.m. Ayes 9. Noes 0.

Gary Bennett
Secretary